



Transportation Permits Policy Memorandum

Subject: Permit Signatures and Unique Identifiers

Date: December 5, 2001

Policy: TPPM 2001-2

Objectives

This policy will:

- Eliminate the requirement that the applicant must sign and date the permit application.
- Eliminate the requirement that an authorized State representative must sign the completed permit.
- Eliminate the requirement that the completed permit must be stamped with a sequential six-digit number.
- Define "unique identifier".

Existing Documentation

The following source contains information related to this subject:

Transportation Permits Manual (TPM)

Section 106.4.1 (Portion) – Data Required from Applicant

- The applicant shall sign and date the permit.

Section 106.4.2 (Portion) – Completion by Caltrans

- All completed permits shall be stamped with a sequential six digit number and signed by an authorized state representative.

Transportation Permits Manual Changes

- 1) Delete the 17th bullet of Section 106.4.1.
- 2) Change the 11th bullet of Section 106.4.2 to read as follows:
 - All completed permits shall display a unique identifier and the name or signature of the approving authorized state representative. A unique identifier is any combination of letters or numbers that uniquely identifies a particular permit.

ORIGINAL SIGNED BY

12/5/01

NADER EBRAHIMI, Chief
Transportation Permits

Date